



Information Technology High School
21-16 44th Road
Long Island City, NY 11101
Jean D. Woods-Powell, Principal
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Asst. Principal Natalie Bousigard-Hyde
Asst. Principal Cherry Sambrano
Asst. Principal Elicia Rodriguez
Asst. Principal Kenneth Ojeda
Asst. Principal Bienvenido Hernandez

CLASS OF 2025 – FINANCIAL AID COMPLETION

For all students applying to college or career education programs:

Step 1: Register for an FSA ID for you and your parent (if applicable)

- To register, go to: <https://studentaid.gov/fsa-id/create-account/launch>

Step 2: Complete the FAFSA 2025-26 Form

- Website: <https://FAFSA.gov>

Step 3: Complete the New York State TAP Application

- Website: <https://www.tap.hesc.ny.gov>

Step 4: Complete the CSS Profile (if needed)

- Website: <https://cssprofile.collegeboard.org/>
- For a list of campuses that require the CSS Profile, go to: <https://collegeaidpro.com/colleges-require-the-css-profile/>

Documents for successful completion:

- Student SSN and DOB
- Parent(s) SSN and DOB
- Parent marriage/separation/divorce date
- Parent(s) 2023 Federal Income Tax Form – 1040, 1040A, or 1040 EZ
- Parent(s) 2023 W2
- Student 2023 W-2 (if student worked in 2023)
- Copy of one of the parents issued NYS DMV ID or NYS ID (needed for TAP Electronic Signature)

For all students applying to NYS Opportunity Programs (HEOP, EOP, SEEK/CD):

Step 5: Complete financial information forms

- For **CUNY**, check emails for “Conditional Acceptance” this will include information about document submission and informational sessions
- For **NYS Private Schools**, check school website for HEOP supplemental forms or call each school for next steps. For a list of campuses with HEOP Program, go to: https://shhscollegeoffice.weebly.com/uploads/1/1/0/4/110497815/heop_schools.pdf
- For **SUNY**, complete EOP financial information form: www.suny.edu/eopfininfo

Documents for successful completion:

- Any public assistance or social security information
- Court documentation (ie. Legal guardianship, death certificates, child support, etc)
- IRS Tax Transcript <https://www.irs.gov/individuals/get-transcript>
- IRS Non-Filer Form <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>

Step 6: Submit supporting documents to each campus, if requested

If you have any further questions, please call or email Mr. Luicito F. Ladignon, College Advisor at (718) 937-4270 ext. 4334 or LLadignon@schools.nyc.gov.